

Unapproved
**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
FORMAL ADMINISTRATIVE HEARING
MINUTES**

Tuesday, April 16, 2024

**Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233**

CALL TO ORDER: The formal hearing of the Board was called to order at 11:03 a.m.

MEMBERS PRESENT: Jason Graves, FSL, President (Chair)
Jonathan Hines, FSL
Kenneth Hickey, Citizen Member
R. Thomas Slusser, FSL
Joseph Williams, FSL
Eric Wray II, FSL

BOARD COUNSEL: M. Brent Saunders, Senior Assistant Attorney General

DHP STAFF PRESENT: Corie Tillman Wolf, Executive Director
Sarah Georgen, Licensing and Operations Manager

COURT REPORTER: Juan Ortega, Freelance Court Reporter

PARTIES ON BEHALF OF COMMONWEALTH: Anne Joseph, Adjudication Consultant, Administrative Proceedings Division
Avi Efreon, Adjudication Specialist, Administrative Proceedings Division

COMMONWEALTH'S WITNESS: Wendy Ashworth, Senior Investigator, DHP
Megan Wingate, Senior Investigator, DHP
Lesley Robinson
Wardrena Cypress

RESPONDENT'S WITNESS: Mark Fisher

MATTER: **Mark Edward Fisher, FSL
License No.: 0502-900184**

Case Numbers: 220810, 220816, 221058, 221070, 221071

ESTABLISHMENT OF A QUORUM:

With six (6) members present, a quorum was established.

DISCUSSION:

Mr. Fisher appeared before the Board in accordance with the Boards's notice dated November 17, 2023, and was represented by Lee T. Parker, Esquire.

The received evidence and sworn testimony from witnesses called by the parties and Mr. Fisher regarding the allegations in the Notice.

The Board heard arguments on behalf of the parties.

CLOSED SESSION:

Upon a motion by Jonathan Hines, FSL, and duly seconded by Eric Wray, the Board voted to convene a closed meeting, pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Mark Edward Fisher, FSL.

Additionally, Mr. Hines moved that Mr. Saunders, Ms. Tillman Wolf, and Ms. Georgen attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Board reconvened in open session.

DECISION:

Upon a motion by Jonathan Hines, FSL, and duly seconded by Eric Wray, FSL, the Board voted to issue an order to place Mark Edward Fisher, FSL on Indefinite Probation.

The motion carried.

VOTE:

The vote was unanimous. (6-0)

ADJOURNMENT:

The Board adjourned at 2:54 p.m.

For the Board:

Corie Tillman Wolf, JD, Executive Director

Date

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VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
FORMAL ADMINISTRATIVE HEARING
MINUTES

Tuesday, April 16, 2024

Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233

CALL TO ORDER: The formal hearing of the Board was called to order at 3:07 p.m.

MEMBERS PRESENT: Jason Graves, FSL, President (Chair)
Jonathan Hines, FSL
Mia Mimms, FSL
Joseph Williams, FSL
Eric Wray II, FSL

BOARD COUNSEL: M. Brent Saunders, Senior Assistant Attorney General

DHP STAFF PRESENT: Corie Tillman Wolf, Executive Director
Sarah Georgen, Licensing and Operations Manager

COURT REPORTER: Juan Ortega, Freelance Court Reporter

PARTIES ON BEHALF OF COMMONWEALTH: Christine Corey, Adjudication Specialist, Administrative Proceedings Division

COMMONWEALTH'S WITNESS: Jermial Gray, Senior Investigator, DHP
Wendy Ashworth, Senior Inspector, DHP
Gary Pond, Senior Inspector, DHP

RESPONDENT'S WITNESS: Keith Bullock, FSL, MOR
Paulette Strawbridge, FSL

MATTER: **Steele-Bullock Funeral Home**
License No.: 0501-000638
Case Numbers: 221375, 219162, 213255

ESTABLISHMENT OF A QUORUM:

With five (5) members present, a quorum was established.

DISCUSSION:

Mr. Bullock appeared before the Board in accordance with the Boards's notice dated March 14, 2024, and was not represented by an attorney.

The received evidence and sworn testimony from witnesses called by the parties and Mr. Bullock regarding the allegations in the Notice.

The Board heard arguments on behalf of the parties.

CLOSED SESSION:

Upon a motion by Jonathan Hines, FSL, and duly seconded by Eric Wray, the Board voted to convene a closed meeting, pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Steele-Bullock Funeral Home.

Additionally, Mr. Hines moved that Mr. Saunders, Ms. Tillman Wolf, and Ms. Georgen attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Board reconvened in open session.

DECISION:

Upon a motion by Jonathan Hines, FSL, and duly seconded by Joseph Williams, FSL, the Board voted to issue an order to Indefinitely Suspend the license of Steele-Bullock Funeral Home with said suspension stayed upon compliance with terms and conditions.

VOTE:

The motion carried. (4-1) (Nay: Wray)

ADJOURNMENT:

The Board adjourned at 5:31 p.m.

For the Board:

Corie Tillman Wolf, JD, Executive Director

Date

Unapproved
VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
FORMAL ADMINISTRATIVE HEARING
MINUTES

Tuesday, April 16, 2024

Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233

CALL TO ORDER:

The formal hearing of the Board was called to order at 5:44 p.m.

MEMBERS PRESENT:

Jason Graves, FSL, President (Chair)
Jonathan Hines, FSL
Mia Mimms, FSL
Joseph Williams, FSL
Eric Wray II, FSL

BOARD COUNSEL:

M. Brent Saunders, Senior Assistant Attorney General

DHP STAFF PRESENT:

Corie Tillman Wolf, Executive Director
Sarah Georgen, Licensing and Operations Manager

COURT REPORTER:

Juan Ortega, Freelance Court Reporter

**PARTIES ON BEHALF OF
COMMONWEALTH:**

Christine Corey, Adjudication Specialist, Administrative
Proceedings Division

**COMMONWEALTH'S
WITNESS:**

Wendy Ashworth, Senior Inspector, DHP
Gary Pond, Senior Inspector, DHP
Irine Jones

**RESPONDENT'S
WITNESS:**

Keith Bullock, FSL

MATTER:

Keith Jay Bullock, FSL
License No.: 0502-900338
Case Numbers: 219161, 221367, 225280

**ESTABLISHMENT OF A
QUOROM:**

With five (5) members present, a quorum was established.

DISCUSSION:

Mr. Bullock appeared before the Board in accordance with the Boards's notice dated March 14, 2024, and was not represented by an attorney.

The received evidence and sworn testimony from witnesses called by the parties and Mr. Bullock regarding the allegations in the Notice.

The Board heard arguments on behalf of the parties.

CLOSED SESSION:

Upon a motion by Jonathan Hines, FSL, and duly seconded by Eric Wray, the Board voted to convene a closed meeting, pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Steele-Bullock Funeral Home.

Additionally, Mr. Hines moved that Mr. Saunders, Ms. Tillman Wolf, and Ms. Georgen attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Board reconvened in open session.

DECISION:

Upon a motion by Jonathan Hines, FSL, and duly seconded by Joseph Williams, FSL, the Board voted to issue an order to Indefinitely Suspend the license of Steele-Bullock Funeral Home with said suspension stayed upon compliance with terms and conditions.

VOTE:

The motion carried. (4-1) (Nay: Wray)

ADJOURNMENT:

The Board adjourned at 5:31 p.m.

For the Board:

Corie Tillman Wolf, JD, Executive Director

Date